

ASSYRIA TOWNSHIP Board
Minutes of the Regular Board meeting
October 7, 2024

CALL TO ORDER: 1830

PLEDGE OF ALLEGIANCE

Members present: Miller, Ryder-Stephens, H. Wing, and T. Wing, Haralson, excused

Moved by H. Wing, second by Ryder-Stephens, to approve the October 7, 2024, agenda, all ayes, motion carried.

Reports from Community Officials: none present

Moved by T. Wing, second by Miller, to approve the amended minutes of the September 3, 2024, regular meeting of the Assyria Township Board, all ayes, motion carried.

Moved by T. Wing, second by H. Wing, to approve the minutes of the September 7, 2024, meeting of the Assyria Township Election Commission, all ayes, motion carried.

Clerk Report:

- QuickBooks upgrade sorted out.
- Audit process nearly completed.

Moved by H. Wing, second by Ryder-Stephens, to pay the bills in the amount of \$25,027.93, all ayes, motion carried.

Treasurer report:

- Quiet time for a tax season, next tax mailing will be December 1, 2024.

New Business:

- Mack Electric Service bid.

Moved by T. Wing, second by Ryder-Stephens, to accept the bid from Mack Electric and IT Solutions to supply IT support, all ayes, motion carried.

Old business:

- Post at Ellis Cemetery previously approved funds for repair. It just needs to be finished.

Moved by H. Wing, second by Ryder-Stephens, to spend \$500 to repair post, all ayes, motion carried.

- Assessing Assistant Check from June 2024

Moved by T. Wing, second by Ryder-Stephens, to issue check number 11446 in the amount of \$978.91 to Assessing Assistant Riley Smith, per the request of Assessor Roger Smith, T. Wing, J. Miller, T. Ryder-Stephens, aye, H. Wing nay, Haralson absent, motion carried.

- Assessor Contract- State of Michigan confirming the request that Assyria Township replace the current assessor.

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Moved by T. Wing, second by H. Wing, to accept the proposal from Appraisals Plus Group, LLC, Benjamin A. Brousseau, P.O. Box 112, Paw, MI 49079, for a two-year contract beginning October 1, 2024, through September 30, 2026, for \$19,500, payable in monthly installments, all ayes, motion carried.

Trustee reports:

Miller: Ellis Cemetery Issues

Supervisor report:

Update on Driven Design

Public comment:

Meeting adjourned: 1920

Tom Wing

Supervisor _____

Submitted by: H. Wing

Approved: _____

DRAFT