

# ASSYRIA TOWNSHIP BOARD

Minutes of the Regular Board Meeting

December 2, 2024

**CALL ORDER:** 18:30

## **PLEDGE OF ALLEGIANCE**

**PRAYER** – T. Wing

**Members present:** Haralson, Miller, Ryder-Stephens, H. Wing, T. Wing and Thornton

**Moved** by T. Wing, second by J. Miller to approve the December 2, 2024 agenda, all ayes, motion carried.

## **Reports from Community Officials:**

Commissioner Bruce Campbell reported on the activities of the Board of Commissioners. Bruce introduced Eric Zuzga, the new Barry County Administrator.

Cody Newman of Driven Design presented the architectural drawings for the meeting room and answered community questions.

**Moved** by T. Wing, second by J. Miller to approve the minutes of the November 4, 2024 regular meeting of Assyria Township Board, all ayes, motion carried.

## **Clerk Report:**

- Elections were certified November 14, 2024. Assyria Township had 1,306 vote; 595 in person voters, 365 early voters and 346 absentee voters.
- The Post Office Box is now fully cancelled. All mail will come to our new mailbox.
- The board of review is December 12, 2024.
- The title search is complete for the Bell Cemetery. We need to work with adjoining property owners to ensure relatives of those in Bell Cemetery have access.
- C. Thornton will be attending the new clerk orientation on December 11, 2024 in Lansing.

**Moved** by C. Thornton seconded by Ryder-Stephens to pay the monthly payroll of \$16,616.60, motion carried.

## **Treasurers Report:**

- Tax bills go out soon
- Taxes due February 14, 2025

## **New Business:**

- Sexton contract ready for signatures. Contract is for one year and begins January 2025.

## **Old Business:**

- Architect, Cody, shared plans for remodel of meeting room and answered community's questions.

## **Trustee Reports:**

- We have a new code enforcement officer
- Township met with the Fireboard at Calhoun township concerning future contract.

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**Public Comment:**

Chris Mennell, our new code enforcement officer, introduced himself.

**Adjournment:**

**Moved** by J. Miller to adjourn, second by Z. Haralson, motion carried.

Tom Wing

Submitted by: C. Thornton

Supervisor: \_\_\_\_\_

Approved: \_\_\_\_\_

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