

**ASSYRIA TOWNSHIP BOARD**  
Minutes of the Regular Board Meeting  
January 6, 2025

**CALL ORDER:** 18:30

**PLEDGE OF ALLEGIANCE:** T. Wing

**PRAYER:** C. Thornton

**Members present:** T. Wing, Z. Haralson, T. Ryder-Stephens, C. Thornton

**Approval of Minutes:** Corrections made to minutes by T. Wing. Motion to approve with corrections by T. Ryder-Stephens and seconded by Z. Haralson

**Reports from Community Officials:**

- Rehmann representative reported on the new procedures used for the audit and that H. Wing and T. Ryder-Stephens did an outstanding job preparing items for the audit. Assyria Township is in good standing.
- Commissioner: Lawsuit support for taking back decisions for land use (energy) to local governments such as counties and townships.
- Fire Board representative provided Annual Report packet and their progress on the new fire house site in Bellevue.

**Clerk Report:**

- Bills presented totaling \$29,687.19 included new technology in offices

**Motion:** to pay bills presented by C. Thornton, seconded by T. Ryder-Stephens, approved.

**Treasurer Report:**

- Tax collecting is going well
- Assessor needs to come into the office to catch up, T. Wing will set up a meeting.

**Old Business: Township Hall renovations**

- Test hole to be cut in floor to investigate condition of floor joists and moisture
- meeting room interior stripped to studs to insulate and update wiring
- Ceiling taken up to bottom of rafters, then drywall, lighting selected by staff
- Flooring will be carpet squares due to easy replacement and sound absorption
- Hanging rail to allow artwork etc. so holes will not be necessary in walls
- Trim will match the wainscoting which will be part way up every wall

- Windows will be double hung wood to preserve period aesthetics
- Basement vault with a metal door and key entry, double drywall on ceiling and walls for fire prevention. Outlets and a light require, as well as a drain for moisture reduction; paneling from meeting room will be put on walls where insulation is exposed.

**New Business**

**Trustee Reports:**

- Haralson reported on Huff Road needing work, a call was made to the road commission. Problem also reported on T. Ryder-Stephen's road as well.

**Supervisor Report:**

**Public Comment:**

**Adjournment:** Motion by T. Wing, seconded by Z. Haralson, passed

Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_

Tom Wing

Submitted by: C. Thornton \_\_\_\_\_